



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Goalpara College
• Name of the Head of the institution	Dr. Subhash Barman	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07399002231	
• Mobile No:	9954219757	
• Registered e-mail	iqacgoalparacollege@gmail.com	
• Alternate e-mail	goalparacollege55@gmail.com	
• Address	Agia Road	
• City/Town	Goalpara	
• State/UT	Assam	
• Pin Code	783101	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Dr. Dulal Chandra Boruah				
• Phone No.	03663295044				
• Alternate phone No.	07399002231				
• Mobile	9954219757				
• IQAC e-mail address	iqacgoalparacollege@gmail.com				
• Alternate e-mail address	dulalboruah@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.goalparacollege.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://goalparacollege.ac.in/upload/academic/Academic%20Calendar%20UG%202020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.25	2004	04/11/2004	03/11/2009
Cycle 2	B	2.45	2011	08/01/2011	07/01/2016
6.Date of Establishment of IQAC			05/11/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr.Dulal Ch. Boruah	DBT Twinning Project	DBT	2019, 1095 days	4817360	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC urge the authority to fill the vacant faculty position.		
Inspired all departments to organize national and international level workshop/seminar during pandemic season. IQAC helped them technically also.		
IQAC organized one FDP program for one week along with webinars.		
IQAC initiated a students induction program to orient the newly admitted students.		
College Innovation council was formed and participate in the "Institutional innovation council annual performance 2020-2021" evaluation process.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Smooth Functioning of Departmental Student Seminar as directed by IQAC coordinator.	Number of Departments conducted the Activity - 17. internal marks assigned to the same for active participation of the students
Distribute the latest NAAC Guidelines to all the Departments	Hard copies distributed to all 17 Departments which included all the latest guidelines
Developing the College Website	Done.
Computer Statistics to be collected	Done
Repairing work of LCDs, Laptops, Printers, Xerox Machines, VPS.	Done
Installation of Sanitary Napkin Vending Machine and Incinerators in Girls Common Room	4 Vending Machine and 4 incinerator, one each in Girls Common room, in New Building Girls Washroom and in 2 Girls' Hostels.
To participate in the National Institute Ranking Framework (NIRF) ranking	Done

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	10/03/2022

Extended Profile

1.Programme	
1.1	657
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1812
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	299
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	545
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	49
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	54

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7086570
4.3 Total number of computers on campus for academic purposes	76
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The College being affiliated to Gauhati University, Guwahati, adheres curriculum designed and prescribed by the University. But, towards framing this curriculum, senior faculty from the college make contributions as members of Committee on Courses and Syllabus (CCS) of the University or by sharing their inputs with the members of Syllabus Committee/Faculties in their respective subjects. The curriculum is intimated by the University to the College through regular circulars and the University website. The college implements the process of completion of curriculum within the stipulated time to attain the programme outcomes effectively. The Departments hold meetings to assess the covered curriculum and discuss the difficulties the students and teachers may be facing in the classes. Detailed reports of these meetings are sent to the principal. Every department has the space to intervene to enhance and enrich the learning and learning outcomes - research and knowledge through the curriculum. Departments organize field trips, visits for hands-on training, organize departmental seminars, workshops, paper presentations and projects to supplement and complement the prescribed curriculum. For the effective delivery and documentation of the curriculum, the College has internet enabled computer</p>	

laboratory, language laboratory, GIS laboratory and smart class room facilities with audio-visual & internet connectivity. ICT tools and e-resources are made available to the students to enable them to undertake their curricular tasks. The logistics of the delivery and documentation of the curriculum involves the IQAC and the three committees of teaching staff, namely, Admission committee, Routine Committee and Academic Committee. The Admission Committee organizes orientation programmes for the students to help them make informed choice of the options available in the curriculum. The Routine Committee of the College designs a master time-table that distributes classes, tutorials and practical classes in a manner that makes teaching efficient. The committee uploads this information on the college website at least one week before the commencement of the new semester classes. The departmental timetable is prepared along with distribution of workload to the staff-members. The Academic committee based on the workload proposes for appointments of the contractual teachers well in advance before the commencement of the academic year so that teaching is not hampered. During the lockdown, the institution ensured that the faculty members are available to the students through different digital modes like Zoom application, Google meet etc. for the classes. Teachers provide study materials and assignments to the students through Google classroom. Teachers shared relevant e-materials, audio video lectures and online links of various self learning resources provided by Ministry of Education. Recorded audio-visual lectures and study materials are also sent to students with poor internet connectivity who could not attend the regular classes provided through virtual platform. In order to ensure sufficient books for the students, each year the library purchases books for all the departments. Before the commencement of the academic session, the science departments purchase practical instruments to strengthen the laboratory facilities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Goalpara College is an affiliated college of Gauhati University, Guwahati and guided by the rules and regulations framed at university level regarding syllabus, examination and evaluation.

Thus, most of the things of evaluation system including internal as well as semester end examination are determined by the University as per the academic calendar specially prescribed for the UG colleges. The University has a continuous internal assessment system in which each paper has marks for both internal assessment and final examination. As per the academic calendar, sessional examination has to be conducted mandatorily for each semester against each theory and practical paper. However, there is some flexibility in conducting internal examination mainly sessional examination. The cumulative marks obtained by the students are added to their final marksheet as internal assessment marks. Apart from this, college has an internal mechanism of continuous evaluation. All the departments frequently conduct class tests on courses within a period. Assignments are given to the students to complete consulting the references in the central as well departmental library. In some of the departments, group discussions and departmental seminars are also held for personality development and academic performance of the students. Special tests are conducted for the slow learners. Rescheduled Examination are held within a specific period for students who fail to appear in the sessional examination for genuine reasons. Marks of the tests are displayed in the department notice board and students are informed about their mistakes committed and guided to improve their performance in their next test/examination. For practical subjects, continuous evaluation is conducted during the semester. For the subject having project papers, each student is given a topic to study within the semester period. The head of the department assigned teachers for each student as teacher guide for the whole project work. Students are allowed to use the laboratory facilities even after the college hours. Review meetings are conducted in the department for the continuous assessment of progress made by the students. The final project reports are submitted and presented before the external and internal examiners in the semester end examination conducted by the University. Thus, the internal assessment system works continuously throughout the session to evaluate the students on the basis of their regular performance. The performance of the students in the internal examinations are used as feedback to revive and improve our teaching plan as well.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
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Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
18									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
1									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution effectively integrates cross-cutting issues relevant to professional ethics and human values, gender, environment and sustainability and aims to work towards value-based integrative growth of students.

1. Professional Ethics and Human values:

Our institution has focused on the development of human values and professional ethics. To achieve this we are actively working to nurture a scientific temper amongst students, to encourage students' participation in skill based activities by organizing lectures, workshops and training programmes. Various N.S.S. and N.C.C. programmes are arranged to inspire the students to work for the establishment of casteless and classless society by fostering the spirit of brotherhood and to develop all-rounder personality. Various cultural events are organized to create an environment where

the students can learn to respect every individual, culture, and religion irrespective of differences. Environmental awareness among the youth is also our utmost priority. Our institution aims to evolve our students socially and morally responsible. Considering the fact that India is a multi-religious, multi-lingual, multi-caste plural nation. College is trying to inculcate such values so that our students learn to respect the diversity of the country.

2. Gender Sensitivity:

The college has a view on creating a synergic environment to live. Therefore gender sensitization is always a priority. Various camps on women's rights, gender justice and equality etc. are organized in rural areas of Goalpara district to acquaint the people with gender sensitization. Students are also encouraged to work towards gender equity from a cross-cultural perspective. 'Women's Day' is celebrated each year to laud the achievements of women in diverse fields and to inspire the students to create a gender neutral environment in college. 'Women Cell' of the college is also actively involved in organizing events to motivate the girl students to speak out their issues and to aim at their dreams setting aside the difficulties. A specific counseling cell is also there to help them with needful assistance. A committee against sexual harassment (CASH) has been set up to deal with the cases of sexual harassment in work places. The college give high priority to the dignity of women.

3. Environment and Sustainability:

Goalpara College is working diligently with the objective of creating awareness regarding preservation of nature and promoting development that can assist nature. A compulsory core course on Environment studies is included in all UG programmes. The college emphasizes on the need of addressing environmental issues to the youth and various environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized in this regard. Environment Day, Earth Day, River Day, World wet land day and Water Day are annually celebrated to make the students sensible of environment, need to restore it, and perceive the sustainable way to attain it. Goalpara College accords great importance in organizing N.S.S. and N.C.C. programmes to encourage the students to contribute their ideas to the innovative field of exploration like renewable energy to restore natural resources, sustainable development to aid nature, biodiversity conservation to favor life etc. Moreover the study tour conducted by Geography department and various field visits are aimed to make students aware

of environs within reach, and potentials and issues of conserving the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

403

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/spreadsheets/d/1hhlpPSPudzOcmL7Ec3iPRJsxFMoZh3NKNOXx0moGxJ0/edit#gid=1646366945

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

610

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advanced learners can be distinguished on the basis of the marks obtained by the student in the previous examination. The academic performance of the student in the previous examination is a good indicator to assess the learning levels of the students. The methods employed to evaluate academic performances of the students include class test, internal assessment and University examination. Under the CBCS system continuous evaluation is carried out which helps in the assessment of the learning levels of students. From the academic year 2020-21, the institution has introduced the Mentor-Mentee programme. This initiative helps in building a healthy relationship between the students and the faculty members. Mentor-mentee relationship helps students form a bond with faculty members which can be of great help in various tough times during their course of studies. This year the mentor-mentee ratio of our college is 1:20. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach.

Special activities are conducted for Advanced Learners:

1. Advising to participate in group discussions, quizzes etc. to develop analytical and problem-solving abilities in them and thereby improving their presentation skills.

2. Bright and diligent students are motivated and inspired to get university ranks.

3. Students are encouraged and guided to take up competitive exams like civil services etc

Measures taken for improving academic performance of Slow Learners

Slow learners are identified and special measures are taken to enhance their abilities. In other words, students are encouraged to help slow learners in their class and in junior classes. The Institution practices a robust student academic counseling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations.

- Organizing extra classes, special tutorial sessions and remedial teaching with appropriate focus on the subject/topic codes in which the students are found to be slow learners
- Most departments conduct remedial classes at the end of the semester for slow learners.
- Extra reading material is provided to improve basic understanding of the subject and efforts are also being made to upload video lectures on the Web for students to review to understand difficult concepts.
- Notes on important topics are provided. Theoretical portions were explained through presentations.
- Personal counselling is done through mentoring, which takes care of the students. Mentors take stock of the academic progress of the students which is also conveyed to the parents. Slow learners are counselled and motivated by the mentors.
- Students are encouraged to participate in various curricular and co-curricular activities, which allow them to showcase their organizational skills and enhance exposure to their respective fields.
- Further, faculty members revise the tough topics as per the students requisition and provide university question bank and discuss the way of presenting the answers in the exam to score marks.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1812	62

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Imparting quality education and knowledge to the students is the sole motto of our institution. In this quest our institution has always adopted student-centric approach and tried hard to make provision for experiential and participative learning experience to the students. We use field studies, excursions, advanced laboratory visits, project works, assignments, quiz, presentations, seminars, webinars etc. as tools for better learning. Some of the student centric, participative learning and problem-solving methodologies we use in our institution are discussed below.

Student centric methods adopted by departments to provide Experiential and Participative Learning experience:

- Practical classes in all relevant/concerned Science Departments as prescribed by the affiliating Gauhati University.
- Departmental seminars in all departments.
- Project works are given to the students on important topics.
- Excursion trips are conducted.
- In pursuit of teaching importance of Environmental studies, students are made to join environmental field trips (Mostly within the district).
- In terms of inculcating the leadership qualities, Department of Political science arranges students' visit to state assembly during assembly sessions.
- Students are given exposure to advanced research laboratory of different institutes of regional and national repute as arranged by the science departments.
- Students are given opportunity to prepare departmental wall magazines as well as to write in the annual college magazines which showcases students' creativity.
- Students are given responsibility to organize various cultural

as well as academic programmes to hone their leadership and organizing skill.

- Various sports activities are organized by the institution to encourage the sportsmen spirit and a sense of fraternity among the students.

Problem solving Methods

- Students are encouraged to work in a group in solving problems.
- To view and assess any situation critically.
- Engaging students more in "Trial and Error" method through laboratory experiments and internal assignments.
- To involve and encourage students in participatory mode group events are given preference over individual activity.
- National events are observed at regular intervals which imbibe the constitutional values of secularism and tolerance, patriotism, national integration and fraternity among the students. Moreover, to inculcate scientific temperament, National Scientific Temperament Day is observed.
- Encourage holding of regular students' elections where students are groomed to be responsible citizens of our large democratic country.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a very important tool for effective learning nowadays. Along with traditional methods of teaching blended modes for two way interaction is also encouraged. The institution uses Information and Communication Technology (ICT) to improvise, augment, and optimize the conveyance of knowledge. Several tools are in use through ICT.

1. Twenty (20) projectors are available in different classrooms of the departments. Power-point presentations using LCD and projectors are commonly practiced.

2. Desktop and Laptops are installed at the Computer Lab, Language lab, GIS Lab, IQAC office, Library and Departmental offices.

3. The central library is also equipped with 19 computers, where the students can access e-books and e-journals through N-List, Shodhganga, EPG Pathshala, Swayam, NPTEL, etc.

4. Eight (08) smart classrooms are equipped with all digital facilities and smart boards.

5. Online Classes are conducted through platforms like Zoom, Google Meet, Cisco Webex etc.

6. Learning materials which are shared through Google classrooms and Whatsapp groups are frequently used for bridging the lacuna of slow learners and absentees.

7. Online interactive programmes, debate competitions, discussions are also conducted using ICT tools. The institution also conducts online webinars, workshops periodically enabling ICT tools as the major media for effective teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

780

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is conducted as per academic calendar prescribed by the affiliating university with minor internal adjustments if required. The examination committee formed by the Principal plans and works out the examination programme, setting of question papers, list of invigilators, seat plan etc. for the internal examination. The institutional internal evaluation system is decentralized in order to make it more transparent. Apart from sessional test, attendance and performance in practical classes etc. are also given due importance in the internal assessment. The schedule of internal assessment is displayed on the notice board, college website and shared in Whatsapp groups of the students. The teachers of respective departments submit the question papers to the examination committee. The committee does not assign teachers as invigilators to the exam halls on the day of their concerned subject papers. The answer scripts are sent to the departments for evaluation. The evaluation reports are prepared and displayed on the notice board. The answer scripts are shown to the students and grievances, if any, are entertained and addressed immediately. During the academic session 2020-21 due to Covid-19 pandemic and closure of the educational institutions, the examinations were held online as instructed by the affiliating university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances of the students, most of the time, are the manifestations of the problems of the students. These also reflect the weaknesses of the system of internal examination. These also help us to improve our system and to make it more efficient. So the college is particularly attentive towards addressing these issues.

Years of experience have taught us that it is more important to design the system to make it complaint-free than to wait for some complaints from the students. To ensure it, we strictly follow the syllabus prescribed by Gauhati University in teaching and setting questions for the internal examinations. The teachers mostly conduct the classes in interactive mode to inspire a friendly environment where the students can clarify their doubts without hesitation. Probable questions and the method of presenting the answers are discussed in the class. These make the students more comfortable

during the examinations and minimize the number of complaints.

The marks obtained by the students are displayed on the noticeboard after the internal examinations. The answer scripts are given to the students to make them aware of their strengths and weaknesses. Some students come to the department if they have any doubt. The teachers point out the mistakes committed by the students in their answer scripts. But some such complaints are also resolved through informal discussion with the concerned students.

The college as a whole and the individual departments of the college maintain close communication with the parents. We also encourage the parents to come to college to discuss the performances and grievances of the students regarding the internal examinations. Such teacher-parent interaction also works effectively to resolve students' grievances and to improve the students' performances.

Few days before the beginning of the internal examinations, the Principal holds a staff meeting and emphasizes the importance of the rules and regulations for maintaining the sanctity of the examination and the role of teachers. He also constitutes a centralized committee for conducting examinations and the committee chalks out the plan for it. Any student complaint during the examination receives an immediate response from the examination committee.

The college has a "Grievance Redressal Cell" under the chairmanship of the Principal of the college. Students can file their written complaints through the "Grievance Box" placed in front of the Principal's office or through the "online portal" on the college website. The "Grievance Redressal Cell" resolves the issues through proper procedure. The confidentiality of the student is strictly maintained.

The staff meeting, convened by the Principal before the beginning of the academic session, also discusses the importance of addressing the students' grievances regarding the internal examination and the role of teachers to handle it sensitively.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To ensure effective teaching and learning, Goalpara College uses novel techniques for outcome based education. In order to achieve a person to person goal of communicative learning and to receive outputs from the students, we follow a specific mechanism. Each year, at the commencement of the programme, the first year students are oriented with the graduate attributes. Several hours are spent by the teachers in introducing the subject through an interactive session. Assessment is also followed periodically to analyse the learning outcomes of the courses and programmes. Soft copies of the curriculum and Learning Outcomes of Programmes/Courses are made available through the college website for more enquiry and reference.

Not just the students, but the teachers are also refreshed with updated knowledge through the quarterly meetings conducted by IQAC. The most relevant concepts which arise in day to day life, are solved devising strategies and the connection between key concepts and applications are also addressed. The basic laboratory equipment are made handy for the students in order to conduct the practical classes effectively which helps analysing and interpreting the results more accurately and creatively. Students are exposed to advance research and recent scientific developments and they are also encouraged to explore new areas of research on different disciplines. Lastly, students are trained on use of well organized writing and presentation skills thereby enhancing their learning outcome and communication skills. The college also has a mentor mentee arrangement in the ratio of 1:20 which plays an effective role in the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.goalparacollege.ac.in/upload/miscellaneous/1652244766.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Goalpara college has adopted outcome-based education mechanism to ensure the attainment of course and programme outcomes. The objective and outcomes are properly mapped for testing and evaluation of students so that Programme specific outcomes (PSOs) are attained through the competency mapping in terms of knowledge and skills.

The departments adopt both direct and indirect methods of assessment to ensure attainment of Programme outcome and Course outcomes.

Direct Assessment Methods

- Internal Test
- Group Discussion
- Laboratory Performance
- Student Projects
- Assignments
- Semester Test
- End Term Theory Result

The score of this assessment is taken into account for evaluation of Course Outcomes.

Indirect Assessment Methods

- Feedback
- Alumni Survey
- Co-Curricular Activities
- Extra-curricular activities

Feedback mechanism is used to improve teaching learning process in outcome-based education.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the Course Outcomes (COs) and Programme Outcomes (POs). There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Test, Field Survey, Study Tour, Practical work, Seminars etc.

The Goalpara college also tries to attain the course outcomes and programme outcomes by conducting the activities such as:

- In Programme Outcomes the thrust is on creating and developing

among students' aptitude/skill/ability/capacity for

1. Employment
2. Research
3. Critical Thinking
4. Social Awareness and Interaction
5. Political Consciousness
6. Ethics and Responsible Citizenship
7. Awareness and Sensitivity to Environment and Sustainability
8. Women Empowerment and Inclusive Education
9. Career counseling
10. Personality development programmes
11. Communication skills
12. Organization of Health Awareness Programmes.

- Programme Specific Outcomes (PSOs) and Course Outcomes (COs) include producing among students:

1. Knowledge and skill of the subject
2. Awareness of and sensitivity to local, national and global problem related to deprivation, socio-political issues, gender, environment and discrimination and exclusionary practices
3. Interest and capacity for research and
4. Employment capacity

- Evaluation and the Level of Attainment:

- Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through continuous internal evaluation, end semester examination and personal interaction.
- Regarding attainment and evaluation of PSO and CO following details can be mentioned
- Syllabus revision was undertaken in 2019 to integrate value added courses across different program.
- Vibrant NCC, NSS, Scout and Guide, Red Cross.
- Most departments organize departmental seminars, surveys, presentations, debates etc. on topics dealing with vital social, political, economic, environmental issue of the time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

431

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1hhlpPSPudzOcmL7Ec3iPRJsxFMoZh3NKN0Xx0moGxJ0/edit#gid=1646366945>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4862360

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbtindia.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

49

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Covid 19 Awareness Programme, 2021 organised by 30th Assam Battalion NCC, Goalpara College (33 participants) 2nd June , 2021
2. The IQAC, Goalpara College in collaboration with Dept. of Botany initiated a Free Sanitizer Distribution programme on 21st March, 2020. Though it was prepared in the month of March, but the distribution was carried out till September. This initiative provided relief to many people in the initial stages of Covid-19 pandemic outbreak as those were distributed in many prominent places including offices of the Deputy Commissioner, Superintendent of Police, State Bank of India (SBI), Zilla Parishad etc.
3. Plastic Waste Cleaning drive was organised by NSS unit, Goalpara College on 18th Dec, 2020 under the Swachh Bharat Abhiyan Programme. This programme helped in generating

awareness against the harmful effects of non-biodegradable plastic waste products.

4. First Aid Awareness Programme was conducted by NSS unit and NCC, Goalpara College in collaboration with Indian Red Cross Society on 19th Jan, 2021. This programme helped the students in maintaining a first aid kit in their motorbikes.
5. Plantation Programme was organised at Kuruwabhasa village on 7th August, 2021 where around one thousand saplings were planted during the programme.
6. Health camp was organised in Kuruwabhasa village on 3rd September, 2021.
7. A workshop on Vermicompost was organised on 4th September, 2021 in association with Kuruwabhasa Krishak Jyoti Sangha

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

441

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. The College premise is located at prime location within the Goalpara Town, head quarter of the district. Its lush green and eco-friendly campus creates a good learning ambience. The infrastructure facilities are adequately available according to the requirement of the students. The college has following facilities for effective teaching-learning.

Facilities for Teaching Learning Activities:

1. A Green campus with a clean environment comprising 17.19 acres of land holding.
2. A garden with variety of trees within the campus including a botanical garden.
3. The infrastructures for classroom facilities cover an area of 2599.54 sq. meters. There are total 38 classrooms with optimum facilities of which 4 are Smart class rooms.
4. A computer lab of 344 sq. meters with 20 computers and LAN connectivity.
5. There are 21 number of laboratories allotted for Chemistry, Physics, Zoology, Botany, Geography, Mathematics, Statistics and Education departments covering an area of approximately 1400 sq. meters.
6. The institution has 18 faculty rooms covering an area of about 600 sq. meters.
7. One seminar hall enabled with projectors and sound systems

which covers an area of 112 sq. meters.

8. Separate common rooms & wash rooms for girls and boys.
9. An IQAC cell equipped with computers, internet and LAN facility.
10. The Principal's chamber is facilitated with computer, internet connection, telephone facility and visual surveillance system.
11. A central library covering an area of 364.18 sq. meters with 35,757 books including reference books, 16 national and international journals, 12 magazines, and 06 popular newspapers with regular subscription. It also has a large reading rooms and a well trained staff. The library is partially automated with the Integrated Library Management System (ILMS) SOUL 2.0.0.12 version of INFLIBNET. Two numbers of clients are dedicated for Online Public Access Catalogue (OPAC). There is also a computer room with 7 computers for easy internet access for the students.
12. A GIS Laboratory with 10 computers enabled with ARC GIS 10.5 software (for 9 users) and Super-Map DeskPro software (for 2 users).
13. A language lab with 24 seating capacity with necessary language inputs.
14. Grievance Redressal facility/ Suggestion box
15. Power back up facilities with 3 generators and numbers of inverters.
16. Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. Separate office for NCC, NSS, Bharat Scout and Guide and Youth Red-cross society.

2. A football cum cricket playground with pavilion.

3. An open stage for several cultural activities performed periodically. Equipped with several musical instruments.

4. A well equipped Table tennis facility.

5. A functional gymnasium with several equipments.

6. Basketball court.

7. Volleyball court

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19,61,818

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the most important component of any academic institution. The central library of Goalpara College with its open access system and spacious reading area provides a conducive academic ambience where students can explore and enrich their knowledge. Goalpara College Library spreads in an area of 3920 sq. ft. The library of the college has the strength of 35757 books, 16 journals of national and international repute, 12 magazines and 06 numbers of national and local daily newspapers. The library is partially automated with the Integrated Library Management System (ILMS) SOUL 2.0 of INFLIBNET, which is user friendly and designed to take care of all the administrative and management functions of the Library. At present we are using SOUL 2.0.0.12 version of Integrated Library Management System (ILMS). Two numbers of clients are dedicated for Online Public Access Catalogue (OPAC). We are using Barcode Technology for circulation. All the books have been classified with the Dewey Decimal Classification System (DDC). The library is having access to e-resources from N-LIST which is a part of e- shodhsindhu consortium of INFLIBNET.

The library also houses rich reference collection. Apart from number of books, the college has rich collection of biographies, classics and many reference study materials in the form of Encyclopedias, Linguistic Survey of India, Year Books, Atlases etc. We have a good number of rare books which have been preserved as these are out of print and of social and historical relevance. The Library has identified 45 (forty five) numbers of rare books from its collection. The identified books are kept separately at Reference Section in the library. The library has a good number of bilingual and different subject dictionaries.

While undertaking steps for modern means of e-resources like e-books, e-journals and newly published books with latest edition the

college library also strives for collection and preservation of books which are out of print.

Goalpara College Library holdings also include dissertations, doctoral theses, project Reports (Major and Minor Research Project) and back volumes of journals and magazines. The library provides reprographic service and internet service to our users. The Internet room is provided with seven (07) computer systems with wi-fi connectivity. For ensuring surveillance 07 closed circuit (CCTV) cameras have been installed. Fire safety units are also put in place. Goalpara College Library also has a UN Library corner, which has been enriched through books obtained from United Nations Resource Centre - NE Region, Guwahati.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 72570/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33.28

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The college administration management system is automated
2. The cash transactions has been changed to online transactions
3. The Wi-Fi has been updated.
4. Computers with Pentium-4 Processor has been updated to i3
5. The library is automated with the version SOUL 2.0.0.12 of INFLIBNET centre.
6. Two numbers of clients in the library has been dedicated for OPAC
7. We are using the bar coding system for circulation of books in the Library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

51,24,752

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year the college administration takes initiative for maintaining the academic and support facilities including laboratory, library, sports complex, computers and classrooms. Repairing is one of the best methods for maintaining and utilizing physical, academic and support facilities in the campus. Every year mostly in winter break and summer vacation repairing work is done. For that we approach the service centres of the nearby cities as

well as the local service providers or experts. In case of utilization, we provide the service of all facilities mainly to the students. We also provide the services to the local public also free of cost throughout the year keeping the interest of the students in mind. The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. The Purchase Committee of the College reviews the proposal, which is further approved by the Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote keeping in mind the quality and experience. The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the Staff members. The garden is maintained by Garden and beautification committee, and the upkeep of library is done by the staff of library and library committee. In order to ensure sufficient books for the students, each year the library purchases books for all the departments. The college playground is made ready every year before the annual sports week. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed in the classroom and other offices rooms to monitor the infrastructure and in the campus as a whole. Physical verification of the laboratory equipment is done every year before the commencement of class to ensure the maintenance of laboratories. The requirements are informed by the Head of each department, which are then purchased from the vendors inviting quotations. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained through regular inspection by the respective companies. Fire extinguishers are installed and are checked every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year**1646**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****1551**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year**2**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****2**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of Goalpara College have active representation on academic and administrative bodies and committees of the institute. A vibrant and active students committee is formed every year via election named as Goalpara College Students Union (GCSU).

Anti-Ragging Committee

Ragging has ruined countless innocent lives and careers. Students of our institution are actively engaged in eradicating ragging entirely from the college campus. This is achieved by preventing its

occurrence and punishing those who indulge in ragging, in accordance with the Supreme Court Regulations. The anti-ragging committee of the college includes members from the student community as well. Students' Union body also keeps strict vigil and carries out awareness drive.

Grievance Redressal Cell

Students having any genuine grievance pertaining to the college in general and their studies in particular are asked to approach the Grievance Redressal Cell. The committee comprises of a number of faculties and a student member. The General Secretary of the GCSU along with students from 5th semester are active member of this Cell.

Foundation Day Celebration

The institution celebrates its foundation day every year on 8th August. Along with the faculties, the students also participate in organizing the event to make it a memorable one. The President and the General Secretary of the GCSU are incorporated in the committee for foundation day celebration. They guide other students and form teams to organize the event. They pay tribute to those who played pivotal role in establishing the college. The members of NCC, NSS and Scouts and Guides actively participate on this occasion.

Independence Day Celebration

Students actively participate in the celebration of Independence Day on 15th August every year. The committee for the celebration comprises of faculties and the President and the General Secretary of the GCSU. Participating in the district level parade competition, our NCC teams have brought laurels to the institution.

Constant Vigilance on Cleanliness

The Institution pays prime attention in maintaining the cleanliness and hygiene in order to build a congenial environment in the college. The committee assigned for this activity organizes one day programmes to conduct cleanliness drives throughout the college campus. Students actively assist the faculties in successful completion of such events. The President and the General Secretary of the GCSU are active members of this committee.

Rashtriya Ekta Saptah

Rashtriya Ekta Saptah is organized to mark the birth anniversary of Sardar Vallabhai Patel. The President and General Secretary of GCSU are engaged in organizing Rashtriya Ekta Saptah from 31st October to 6th November. Many competitions were organised where the students take active part.

Sexual Harassment and Gender Sensitization and Counselling Committee

This committee takes care of the issues related to gender discrimination and sexual harassment. Any such cases pertaining to gender discrimination are viewed seriously and actions taken accordingly. The committee is also represented by a girl student in order to ensure gender justice.

Students participate in different competitions and perform in the cultural functions during the Freshmen Social and Annual college week. A large number of students actively participate in organising the event under the leadership of Students' Union Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a vibrant Alumni Association, although not formally registered, and the college regularly endeavours to conduct the alumni meets at departmental level. The alumni often visit their parent College, give valuable suggestions, share their ideas and participate in the student interaction programme. In the year 2021, on 7th of March, the Department of Botany conducted an alumni meet with vim and vigour. The alumni meet decided to enrich the college library. One alumnus has also announced an award for the best student from the Botany department of our college. An online Alumni Meet was also conducted by the Alumni Association of Goalpara College on 5th of October, 2020 which was graced by the presence of several Alumni of the College along with some notable retired faculties.

Some of our very bright students have succeeded in state-level civil service examinations. They participate in the career counselling programme organized by us, inspire the students and share their experiences. Goalpara College has produced many social workers and political leaders. Some of our alumni became members of the Legislative Assemblies of Assam as well as of Meghalaya. Even the present MLA of Goalpara East is also our alumnus. Whenever we are stuck in some critical problems, they always come forward to help us. They also contribute towards the infrastructural development (like building, playground) of the College. Some of our alumni are social activists and public leaders who still keep themselves engaged in the socio-cultural milieu of the College through different organizations. We appreciate their enthusiastic participation in the sports and cultural activities of the College.

Some of our alumni have established themselves as successful businessmen and entrepreneurs. They are our source of confidence. When we organize any workshop, seminar, conference, lecture, sports and Cultural event, they eagerly help us and give us solid support. We would like to mention that the second Main Gate of our College is also the contribution of one of our alumni. They also guide our students with regards to employment opportunities.

The College is fortunate to have technical advice from our alumni engineers in any new infrastructural projects. The alumni advocates have also been giving us legal support and guidance at different times. Our alumni sportspersons, who had bagged awards in national

and state-level competitions, also visit our institution and inspire the students. A number of our brilliant alumni are working as Professors and are researching in some of the prestigious institutions like IITs, IISERs, state and central Universities (like Gauhati University, Tezpur Central University, Dibrugarh University, Delhi University, Cotton University etc.), Colleges of the state, renowned private Universities (like Downtown University, USTM). We rejoice that some of our alumni are teaching in foreign Universities like Oxford University. Some of our alumni have excelled in the field of Art and Culture. They have expressed their willingness to organize a workshop on Dance and Drama in our College. Late Ashraful Haque who became famous for his outstanding performances in Hindi films, Adil Hussain, renowned actor of Bollywood and Hollywood fame, Late Sukracharya Rabha, who himself became an institution for his new experiment on drama, are also some of our illustrious alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College

Goalpara College upholds secular credentials, pursues egalitarian policies and follows a decentralised participatory mode of governance to meaningfully realise its vision and mission. The college is committed to producing well-informed and socially sensitive citizens with enhanced capacity for scientific temper, rational thinking and democratic actions in all spheres of life. The institution offers a congenial environment to nurture academic excellence and humanistic values to help students choose careers

anywhere and lead a fruitful life in harmony with all fellow beings.

Vision

- To make every student inculcate the spirit of knowledge, skill and humanitarian values for the welfare of the people of this planet by a fine sense of commitment to teach and professional approach of the teachers
- To provide quality education to youth from all sections of the society, especially the deprived and disadvantaged, and to mould them into responsible citizens capable of serving the nation

Mission

- To empower aspiring youths of our nation through the access to higher education both in general as well in vocational courses both at the individual and social levels
- To provide higher education to all eligible youths in general and SC, ST, OBC, MOBC and economically weaker sections.
- To arrange remedial teaching for the weak and slow learners.
- To provide access to a wide range of vocational subjects at the degree level to meet the socio-economic demands.
- To promote among the students as well as teachers an awareness of socio-economic needs of the state and prepare them for the fulfilment in co-curricular and extra-curricular activities.
- To enhance purposeful education along with the ideals of patriotism, national integration, secularism, scientific outlook and humanistic approach towards life and society.
- To boost innovative research activities along with academic excellence.
- To promote inclusive education.

The major decisions taken at the higher management level of the college and the Governing body are always guided and inspired by the vision and mission of the college.

Perspective Plan

The perspective plan for next five years includes re-accreditation, to work towards making the institution a centre of excellence in the southern part of the state and more collaborations for higher studies with renowned institutes/institutions, development of the existing infrastructure like digital class rooms, establishing a Community Radio Station in the college campus.

Participation of Teachers in decision making

The college follows democratic and decentralised practices of governance. Governing body designs and executes short term and long term plans integrating department plans, finding of SWOT analysis and other recommendations from the stakeholders. There is also a college teachers association headed by one of the elected faculty member of the college. There are different committees to discuss all programmes and issues and to take major decision on academic, administrative and allied matters. The college ensures the participation of all teachers in carrying out the developmental initiatives and all the departments strive to accomplish excellence in their standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Goalpara College, Goalpara is one of the best examples of the decentralization and participative management. So, the college follows its footprint in its academic and administrative tasks through the various committees. Important policy making decisions are taken by these committees. The college believes in segregating work among all the members and delegating powers to them so that they can perform their duties in a well-formed manner. This has created a sense of involvement and responsibility among all the staff members resulting in efficient administration of the college.

- Committees having staff from various departments
- All functions involve many staff members working in various committees and

providing their individual creativity and skills

- Inter-departmental support during seminars/workshops/ programs
- Faculty Development programmes are organised for enhancing faculty skills in

emerging areas

- Decision taken by different committees are deliberated at the level of Principal's office

Certain Committees reflect the Decentralization, delegation of power and collective decision making exercised in our college.

1. Academic Committee

2. Routine Committee

3. Examination Committee

4. Grievance Redressal Cell

5. Women's Cell

6. Internal Quality Assurance Cell (IQAC)

7. Cultural Committee

8. Admission Committee

9. NSS

10. NCC

11. Magazine Committee

12. Red Cross Committee

13. Library Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the last 66 years, Goalpara College has shown tremendous growth. If this is to be sustained, strategies must be formulated,

communicated and implemented effectively. Goalpara College has a perspective plan for its development for the coming five years. The College has several stakeholders including students, parents, faculty, the alumni, and the general public. The Perspective Plan of the College addresses the growing needs of all these stakeholders.

Focus of Strategic Plan

1. To make students more employable

- Providing training for competitive examinations free of cost by inviting renowned persons.
- Introduce skill development and value-oriented courses.
- Periodic interaction with the distinguished guests who have excelled in their field.
 1. To develop and execute effective teaching learning process
- ICT based training
- Encourage teachers to participate in Seminars and Conferences
- Encourage the teachers to participate in Orientation programme, Refresher Courses, Short Term Courses etc.
- Encourage students to participate in seminars, conferences and workshops
 1. To facilitate a friendly and efficient administrative set up ensuring a smooth and day to day functioning.
- Delegate authorities and responsibilities to Principal, Vice-Principal, Faculty Members and Administrative staff.
- Conduct periodic and need based meetings.
- Promote team spirit and healthy relationship among staff members of the institution.
 1. To expand opportunities for societal services
- Engaging with our local community by enhancing institutional support, encouragement and participation for student led socially relevant activities.

In this regard Goalpara College is already engaged with the local community by way of adoption of a village named Kuruwabhasa which is located 7 kms from the college. The main intention being to have a holistic approach for overall development of the village.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.goalparacollege.ac.in
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Goalpara college is affiliated to Gauhati University, Assam and the college is having three-tier systems for its governance. Established in 1955, Goalpara College has a Governing body to monitor and achieve the vision and mission of the institution. At the management level college is governed by the President, the Secretary and by the other members. The Principal of the college is the secretary of the governing body of the college. The principal is the apex of the internal administration and is assisted by the Vice-principal, HoDs, staff, and the IQAC. The IQAC is constituted according to the norms of the NAAC and is responsible for carrying out all quality related initiatives. The college administrative office looks into the matters related to admissions, eligibility and examinations. It provides a clerical support necessary to maintain records and to interact with the stakeholders, the University and the Government.

The recruitment process has been carried out by Goalpara College as per the guidelines of UGC, Gauhati University and Government of Assam. The college strictly follows the service rules according to the UGC/ State Government/ University norms. The regular working hours are from 9 a.m. to 5 p.m. The teaching and non-teaching staff get benefits of GPF, Gratuity, SLI and Casual, Earned, Medical, Maternity and Paternity leaves. Administrative staff promotion is based on seniority in service and other conditions stipulated by the Government of Assam. In order to have an effective functioning of the college, various committees at institutional and department level have been formed. The objectives and functions of the committees are organised according to the instructions of the head of the institution.

Institutional Level Committees:

Admission Committee

Examination Committee

National Service Scheme Committee

Women's Cell

Routine Committee

Literary/Magazine Committee

Prospectus Committee

Grievance Redressal Cell

Internal Quality Assurance Cell

Scouts and Guide

Anti Sexual Harassment Committee

Anti-Ragging Committee

Extention Education Committee

College Canteen Committee

College Construction Committee

Budget Committee

Library Management Committee

Disciplinary Committee

Goalpara College Beautification Committee

Gymnasium Committee

Institutional Innovation Committee

Career Counselling and Guidance Cell

National Cadet Corps (NCC)

College Election Committee**Anti-Tobacco Cell**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff****List of existing welfare measures for teaching and non-teaching staff provided by Goalpara College:**

1. Faculty members are encouraged for self development programmes in higher education like FDP, FIP, Refresher Courses, Orientation Programmes, Short Term Course (STC) etc.
2. Various leaves available for teaching and non-teaching staff like casual leave, medical leave, summer and winter vacations and maternity leaves for ladies staff as per Assam govt. guidelines,
3. Faculty members are encouraged to get enrolled in PhD programmes,

4. Faculty members are encouraged to attend international Seminars, Workshops and Conferences.
5. College provides Wi-Fi facility, Computing facility and E-resources to all the staff members.
6. MoU signed with Youth Hostel Association of India (YHAI) to facilitate smooth travel of staff members and also students, to attend seminars and conferences across India and other parts of the world,
7. Encourage to participate in activities like yoga.
8. Provision of two College canteens for Teachers and staff members.
9. The college has an administrative mechanism to address the grievances of teaching and non-teaching staff.
10. The staff is also encouraged to give suggestions and regular feedback to improve the welfare measures in the college.
11. The Goalpara College Teachers' Association (GCTA), a union of the faculty members provide financial assistance to the fellow members to meet medical expenses in serious cases.
12. There is a cooperative society in Goalpara College named Goalpara College Employees Contributory Thrift and Cooperative Society (ECONTACS) where all the teaching and non-teaching staff are the members. A certain amount of money is contributed by every member on monthly basis in the account of the society. The members can borrow loan, whenever required at a very nominal rate of interest i.e., 4% from the society. Each member also has a share in the cooperative society which yields profit at the end of every financial year benefitting the members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a standard mechanism to assess the performance of its teachers and non-teaching staff involving Heads of the departments, Academic council, IQAC, Governing body and students' feedback. The fundamental focus of the Performance Appraisal System at Goalpara College is summarized primarily into 4 points:

- a) Teaching, Learning and Evaluation related activities,
- b) Support in creating a conducive work atmosphere thereby upholding the self-respect and job satisfaction of every employee,
- c) Benefit from and derive maximum results in the competencies and capabilities of the employees working with the college through Co-Curricular, Extension and Professional Development related activities and,
- d) Research Publications and Academic Contributions

In order to ensure that an effective Performance Appraisal System is in place, the college and its employees ensure that the job responsibilities and requirements as well as the performance expectations are understood and interpreted in the right manner and proceed accordingly to achieve maximum results.

The Performance Evaluation and Appraisal System is done in a systematic manner for all the Teaching and Non-Teaching Staff of Goalpara College at the beginning of every academic year usually in the month of July. The performance evaluation of the Teaching Staff and Teachers Support Staff is done as per the Performance Based Appraisal System (PBAS) of UGC and DHE, Asaam.

Further, feedback forms are issued to the students for courses attended by them. The feedback forms are in the form of questionnaire to collect information about the teacher and different aspects related to the teaching learning process. The feedback is collected through the online mode using Google forms collected by the competent authority of the college. The college faculty members and also the Principal go through the feedbacks to narrow down on some suitable measures to improve the teaching learning process for the holistic development of students.

Goalpara College strongly believes that the outcome of this process leads to constructive criticism and healthy discussions which helps in institutional growth and finding probable solutions. To achieve this, regular General Body meetings are held to analyse the strengths and weakness of the college staff. The institute also works towards ensuring the vision and mission of the college for overall organisational performance of the members of the college.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1n6V4i2vMXrN7x6aNUJlf0MmT8e-bfxTlRzqFm3pRVDg/edit
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. Our Institution has an effective mechanism for auditing the accounts. The college has an accountant to ensure maintenance of accounts and audits. The accounts of the college are audited by Chartered Accountant (CA) regularly as per the Assam Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing body. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The progress of any institution is highly dependent on resource generation and fund mobilization. Goalpara College mobilises its funds received mainly from Assam State government and University Grants Commission (UGC) on various Heads of Expenditures of the college. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the college. Each and every amount of fund received from State government and UGC are at par with budget allocation. Budget of the College is prepared by the Budget Committee under the supervision of the Principal cum DDO, keeping in mind the needs and priorities of the college which is finally approved by the State government. The College follows utmost transparency in use of funds. Further, grants received from UGC are mainly earmarked for infrastructural developmental of the College. The Governing Body of the college usually takes care of utilization of UGC grants which are to be spent on different Plan periods under fixed schedule, target and time.

UGC grants are spent after approval from Governing Body, Construction committee, Purchase committee, Finance committee etc.

of the College. The principal and the committees of the college monitor the use of resources received from the state government, UGC-CPE, RUSA, and Non-Government funds. The allocated funds are utilized to purchase equipments, chemicals, organize seminars, workshops and conferences etc. The administration and finance committee and the management board, review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds. All these committees are chaired by the Principal in the presence of the Governing Body.

The College also mobilizes its resources from funds generated from students' admission fees. The college also get some financial support from Krishna Kanta Handique State Open University (KKHSOU) and Institute of Distance and Open Learning (IDOL), Gauhati University as they run their Distance Education programmes using the college infrastructure. All expenses of contingent nature are spent from this fund after getting approval from financial authorities of the College.

Some former students and entrepreneurs have made substantial financial contributions for the development of the college in terms of providing college gate and other infrastructural facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Keeping in view the mission and vision of Goalpara College, the College has worked towards realizing the same since 1955. Goalpara College nurtures the goal of generating quality human resource with strong moral and academic excellence; this is being effectively supported by the Internal Quality Assurance Cell (IQAC). The IQAC ensures delivery of quality education to the students, to bring out the best in them.

The IQAC of Goalpara College has been established in the year 2004. Since then, it has been playing vital role in proper policy implementation and amendments to keep the wheels of college rotating

with the advancing society and meet the growing demands of the students. IQAC checks for quality assurance in three major areas which includes Academics, Administration and Infrastructure.

- **Academics-** Areas concerning teachers' quality, delivery of the curriculum, strengthening of research activities, orientation programmes/refresher course, personality development of students, placements etc which contribute towards the intellectual and psychological development of the students are periodically reviewed. Remedial and enhancement measures are carried out accordingly.
- **Administration-** latest changes in the educational policies are kept track of so that the students can receive the most from it. IQAC keeps an eye to ensure smooth running of the departments as well as on the overall administration of the college.
- **Infrastructure-** IQAC guides and gives special attention for the appropriate channelizing of the funds to guarantee that the basic quality education facilities are made available for the students. Access to both basic and advance technologies necessary for skill expansion is prioritized and various efforts are made to achieve the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college works relentlessly towards quality education and also to inculcate quality culture among the students and staff. The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes as follows:

1. Implementation of Outcome-based learning education in each program.
2. Introduces the aptitude classes and soft skill classes for students to enhance personality and employability.
3. Promote industrial involvement in academic practices by

organizing industrial training, industrial visits, workshops, MOU's etc.

4. To submit the Annual Quality Assurance Report (AQAR) to the NAAC.

5. Participation of college in NIRF, AISHE, and various other quality audits recognized by the state, national and international agencies.

6. Establishment of Institute Innovation Council (IIC) under MHRD.

7. Establishing Research and Development cell to promote Research and Development activities.

8. Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, etc.

9. Establishment of various processes to take feedback/surveys from various stakeholders.

10. To implement and enhance the use of ICT tools to strengthen the teaching-learning process.

11. Establishment of the Mentor-mentee process and its effective implementation.

12. To institutionalize the best efforts to make the campus ragging-free and develop the discipline in the students along with the establishment of grievance redressal cell.

13. To make the campus gender sensitive.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1n6V4i2vMXrN7x6aNUJlf0MmT8e-bfxTlRzqFm3pRVDg/edit
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

A. All of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	https://goalparacollege.ac.in/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The College promotes gender sensitization through co-curricular activities like seminars, lectures, camps, workshops etc. Every committee of the college comprises of at least one female member so that different problems related to women can be raised and discussed effectively. On the occasion of International Women's Day, programmes highlighting issues related to women are organized every year either in the college campus or in the adopted village Kuruwabhasa or any other remote village in the district. An awareness programme on women health was organised on 03/09/2021 in the adopted village which was conducted by the Women cell. Time and again faculty members attend workshops like Gender Budgeting and spread the awareness of the same among the students. The college also has a Committee named 'Committee against Sexual Harassment in workplace' to look into the issues of gender discrimination. The committee is headed by a senior female faculty member. The girl's washrooms are equipped with sanitary napkin vending and disposal machines. The girls hostels in the college are also equipped with sanitary napkin vending machines and incinerators.</p>	

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Women Cell 2. Girls' Common Room 3. Separate Ladies toilets 4. CCTV surveillance 5. Sanitary Napkin Vending Machine

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Vermicomposting technique is being employed to treat the food waste of hostels and canteen in the college campus.
2. Biodegradable waste such as dry leaves, paper waste etc. are being collected in a chamber and is allowed to decompose with cow dung in soil.
3. Plastic waste, glass waste and metallic waste are being dumped in different containers and dispatched for recycling.
4. The pipelines are being constructed to collect kitchen/bathroom liquid and sewage waste of the campus with underground drainage system.
5. The college rarely produces any biomedical waste and whenever the need arises the disposal is done with the help of health workers.
6. The college assigns faculty members to inspect the condition of the electronic devices and after auditing the devices are auctioned.
7. Vermicomposting is a technique adopted by the college to recycle waste. The pits use water hyacinth and used banana

stem.

8. Chemical solutions from laboratories are being collected and placed in a well made of brick and charcoal which adsorbs the toxic chemicals. The adsorbent is needed to be activated after 5-6 months.

9. Radioactive waste is not produced in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Geographically our institution is located in the district on the south bank of the river Brahmaputra and is surrounded by West and East Garo Hill districts of the state of Meghalaya on the south, Kamrup district on the East, Dhubri district on the West and the mighty river Brahmaputra all along the North. The institution is well within the reach of the students from different demographic regions which makes the college muticultural in nature.

Religious and cultural festivals like Saraswati Puja and Biswa Nabi Diwas are celebrated reflecting a multi-cultural sentiment. Events like Fresher's Meet are organized by the Students' Union of the college in which friendly relations are created among them. Similarly, the college organizes an annual college week comprising of sports, dance, music and literary as well as elocution competitions among the students. The students doing well in the competition are further selected to join inter-college competitions and the shining students often have the advantage of getting admission in to university or other higher educational institutions.

The college organizes Cultural Rallies to promote cultural awareness.

The college library comprises of books of different languages namely English, Assamese, Hindi, Arabic, Bengali and Sanskrit mirroring a multi lingual ambience in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Certain days of national importance like Independence Day, Republic Day, Gandhi Jayanti are celebrated every year with enthusiasm. To spread the message of peace and non-violence International Non-Violence Day is celebrated every year to mark the birth anniversary of Mahatma Gandhi.

National Voters' Day is celebrated on January 25 every year to create awareness among youth regarding the importance of exercising the voting rights and being a part of the largest democracy.

The institution encourages the staff to participate in conducting the elections held periodically.

Constitution Day is celebrated every year on 26th November to commemorate the adoption of the Constitution of India and recall the values enshrined therein..

The College has NCC and NSS which take initiatives to instil discipline, team spirit, fraternity and patriotism among the students. They participate in various National Integration camps and Republic Day camps. They actively participate at District and State level Competitions. NSS unit of College organizes Swachh Bharat campaign to create awareness towards cleanliness.

The International Women's Day is celebrated every year to sensitize about gender equality. Apart from academics the college also conducts Outreach activities along with NSS, particularly in our adopted village -Kuruabhasa.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes Festivals and Birth and Death Anniversaries of great Indian personalities with vigor. The National festivals play an important role in sowing the seeds of Nationalism and Patriotism among the people of the country. Through such activities, Goalpara College faculties, staff and students unite towards building a better country by breaking the boundaries of religion and caste and thereby spreading the message of love, peace and happiness.

Goalpara College celebrates Republic Day every year on 26th January remembering the adoption of the Constitution of the country and sharing the message that India is the largest democratic country in

the world. The celebration comprises of flag hoisting and spreading a message of patriotism by the Principal. This day reminds every individual to abide by the constitution at all times.

Every year on 15th August, Independence day is celebrated in remembrance of the glory of freedom from the British rule. Students are encouraged to commemorate the struggle and sacrifices of our freedom fighters. The celebration includes parades, flag hoisting, walk and run programme, cleanliness programme, music/drama competitions and lightening of the college campus at night.

On the 28th of February, the college celebrates National Science Day, as a mark of respect to Indian physicist Sir C.V. Raman, his discovery of Raman effect and also disseminate his scientific temperament

Teacher's Day is celebrated on 5th September as a mark of tribute to the contribution made by teachers to the society and also the birth anniversary of Dr S. Radhakrishnan.

Faculties and students from different departments are actively involved in organizing the events with great zeal.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice no-1

Title of the Practice

Adopting Environmental Consciousness and Green Practices

Objectives of the Practice

- to generate environmental consciousness

- emission reduction and energy conservation

The ContextThe surroundings of the college encourage a natural connection with the environment. The College, with its green cover and rich biodiversity serves as a natural laboratory for observation.

The Practice

- The college has developed the habit of reducing the use of paper through maximizing the use of ICT.
- The preference for energy efficient appliances aiming at conservation of energy is another practice maintained.
- The field trip is an effective measure taken by us to make students aware of our biodiversity.

Evidence of Success

- Energy efficient lighting (9 W LED bulbs and 18 W LED Tube Lights) has resulted in saving energy consumption
- Vermicompost pits are maintained by Botany department.
- Chemistry department has provisions to drain chemical wastage.
- Drives against tobacco consumption

Problems Encountered and Resources Required

- There are operational and management issues related to vermicomposting due to lack of workforce.
- The monkey menace is a major hindrance in the maintenance of solar panels.

Notes (Optional)

Despite certain limitations the college has made possible efforts for a clean and green campus.

- Best Practice No-2

Title of the Practice:

Higher education to deprived and marginalized sections of society

Objectives of the practice:

- To make students productive assets
- Prepare students to participate in global competitions

The Context: The institution is also within the reach of students from different rural areas like Hatsingimari, Mankachar, Garo Hills and most of the student population comes from low socio economic status.

The practice:

- Out of 1812 enrolled, 1557 students availed full reimbursement of fee from state and central government (85.95%). This reflects their poor economic background
- College gives importance to co curricular and extracurricular activities for the holistic development of students.

Evidence of success:

- 310 students of the college pursued higher education.
- 2 students won medals in taekwondo and cricket
- A student was selected in under-19 India Colts Team for one warm up match against England.

Problems Encountered and Resources Required:

- Students from Char and Tribal areas being first generation learners are difficult to keep motivated for a promising career.
- More resources need to be invested by the government.

Notes (Optional): Despite the problems encountered in delivering service Goalpara College aims to provide quality education to all students and create human resources as assets of the country.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated at the heart of Goalpara town but large numbers of students are drawn from rural background. They get an opportunity to imbibe the cosmopolitan values. The college provides a platform to the students from socially disadvantaged sections like tribal and minorities which form a major chunk of the students'

community. Keeping in view the distinctive vision of our college, it has the capacity to accommodate both girls and boys in the hostels who come from far flung 'char' areas. To maintain universal brotherhood the college celebrates all religious festivals like Saraswati puja, Biswa Nabi Divas, Fateha Doaz Daham, Diwali, Tithi of Srimanta Sankardeva, Holi. Faculty members encourage students to visit the college library and get access to some of the rare books available in the library which has a bearing in the teaching-learning process. The application forms of our college stand testimony to the fact that the institute recognizes all genders dismantling the binary male and female structure as the form specifically mentions the 'other' category. In this regard the college maintains a students' aid fund for the needy students. To impart quality education the teachers attend seminars, orientation, faculty development programs, short-term and refresher courses.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To construct more ICT enabled smart classrooms and cover 80% of the existing classrooms with ICT enabled facilities.
2. To renovate the new academic building by constructing second floor with more classrooms to meet the increased demand for seats.
3. To provide excess to a wide range of vocational subjects at the degree level to meet the socioeconomic demands.
4. To start the Department of Computer Science and Sanskrit as full fledged.
5. To start the post graduate course in Geography, Botany and Zoology.
6. To scale up the placement related activities among the students.
7. To establish a community radio station in the college campus.
8. To complete the digitization process of the library.
9. To encourage the faculties to use more ICT enabled softwares for

effective teaching learning process.

10. To start the process of attaching QR codes to different important entities of the college.

11. To offer more number of certificate programmes and diploma programmes to enhance the employability of the students.

12. To make more number of MOUs with reputed organization and reputed academic institutions by all departments.

13. To organize Inter-College Volley Ball Competition as a sports activity.

14. To organise Parents Teachers Meet at departmental level and form Parents Teachers Association